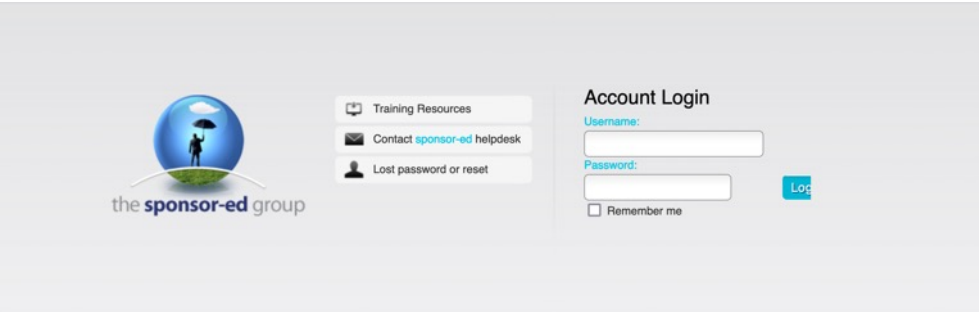
Logging In & Adding New Administrators

Simply go to your school website and in the address bar add **/admin** to the end of the web address on your homepage to login to the CMS of your site.

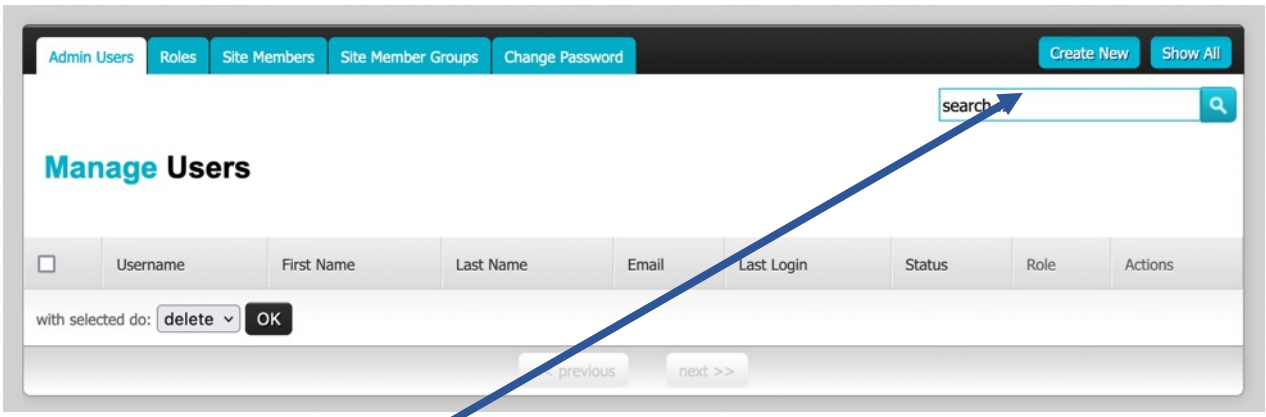


Forgotten your password?

Click on the Lost password or reset button – an email will be sent with further instructions.

You have complete control over who has administration rights on your site.

To add/edit/remove administrators you need to login and click on the USERS button.



Click on **Create New** and fill in all the details.