

Homepage Gallery – Theme 2 - 4

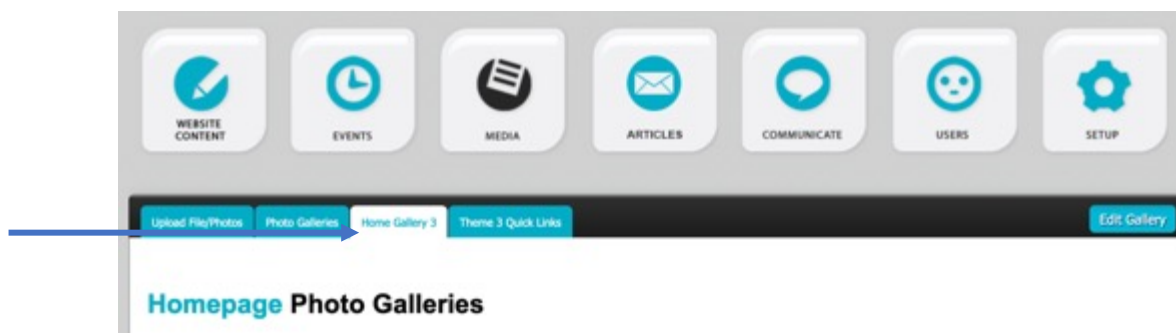
The homepage gallery is the first impression you give your audience about your school and your website. It will also demonstrate to your audience that you are updating your site regularly if you change the photos often.

This guide is for Theme 2, 3 & 4. We are using Theme 3 in this guide but it is the same process across Theme 2 – 4.

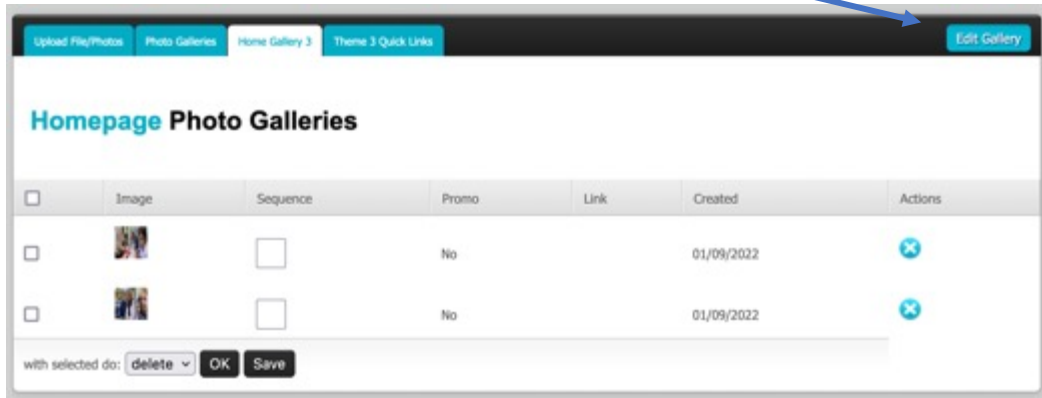


Image courtesy of Greensborough College

1. Go to Media – Home Gallery 3



2. Click on Edit Gallery



3. Scroll to the bottom of the page and click on Browse/Choose File to browse your computer for a photo.



4. Browse your computer for an image (minimum dimensions should be 1425 x 475 pixels) and click Open.

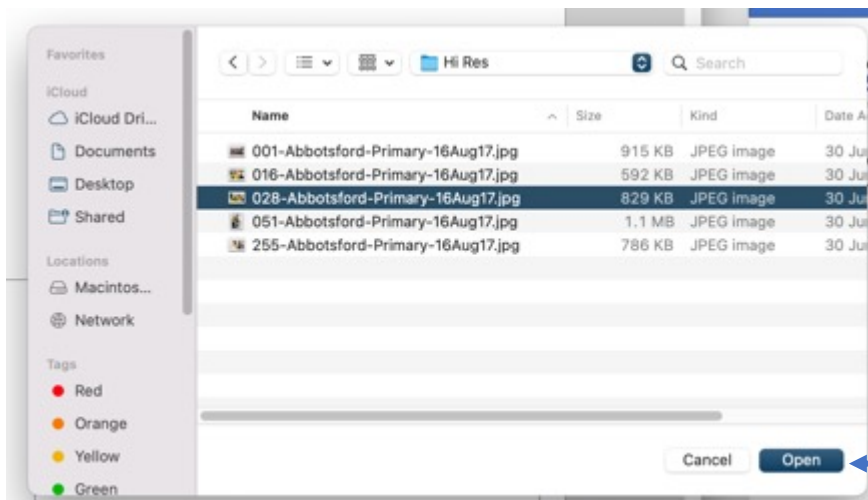


Image courtesy of Abbotsford PS


5. Your picture will load with a dotted cropping box around it. Select the best portion of the image and click on **Crop Image**.



6. Scroll to the bottom of the page and click **Update**.

3562009113.jpg Remove

3425 X 475 px



On Click Link :

Title :




Description :

Upload Image Browse No file selected.
(Recommended Dimension (W x H) : 3425 x 475)

Update Cancel

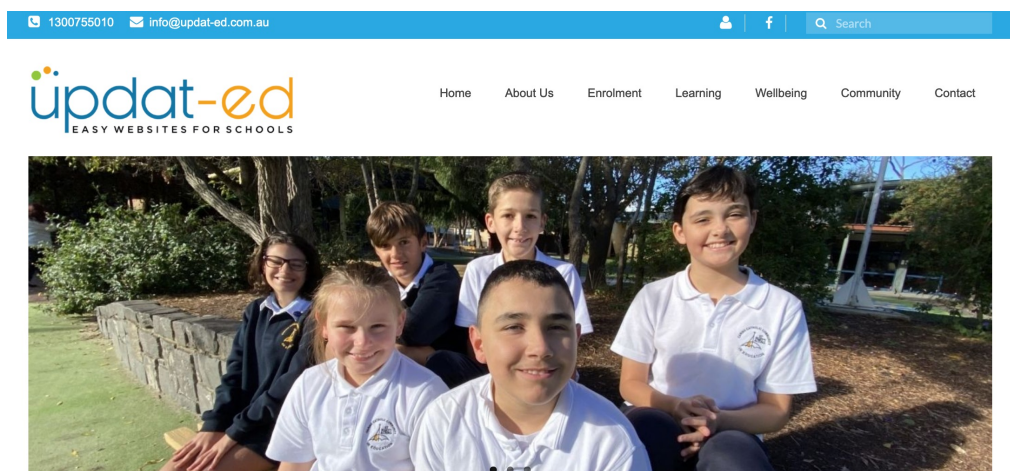
7. Sequence your images from 1- 100 (although we would prefer if you had a maximum of 12 images) and click the Save button.

Homepage Photo Galleries

<input type="checkbox"/>	Image	Sequence	Promo	Link	Created	Actions
<input type="checkbox"/>		<input type="text" value="1"/>	No		01/09/2022	✕
<input type="checkbox"/>		<input type="text" value="2"/>	No		01/09/2022	✕
<input type="checkbox"/>		<input type="text" value="3"/>	No		01/09/2022	✕

with selected do: delete OK Save


8. Visit your site to see your new gallery image. If you would prefer a different sequence, you can go in and change the numbers to display in any order you choose.



9. To add a title and description to your photos go to Media – Homepage Gallery 3 – Edit Gallery. Next to each of the photos you can add a title, description and link. Click Update.

Images

16620033151_crop.jpg Remove



Title:

On Click Link :

Description :

10. Visit your site to see the changes. Notice the “Read More” if clicked on, it will take you to the Enrolment page that was linked.

