

## Add Photo Galleries to Recent News Articles

Photo Galleries can now easily be displayed in your Recent News Articles simply by clicking a button.

You can even add multiple galleries to an article if you wish.

Firstly, create your photo gallery (or galleries) by following "Creating a Photo Gallery" cheat sheet under SUPPORT – Cheat Sheets.

• Go to Articles and click on Create New



• Title your article and browse your computer for an image (or take one from our Image Bank for Articles located under SUPPORT on our website.

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• Input a summary and read more into your article.

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Keyword					
	Comma separated list of keywords (highly recommended)				
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	Please see photos from the event below.				

• In the controls under Read More you will see a tick box for Photo Gallery. Select your gallery, change status of article to Homepage to publish on your website and click Submit.

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• Visit your site to see your new article.



• Click on Read More and you will see a list that is populate by your calendar. Once the date has lapsed, the next events will appear on the list.

## ANZAC DAY

Last week we celebrated ANZAC Day at school with a special service and laying of our Anzac Day Wreath. Our school captains ran the service and we listened to the Last Post.

Please see photos from the event below.





• If you would like to add more than one gallery to your article you can do this by checking more than one gallery in the CMS.

