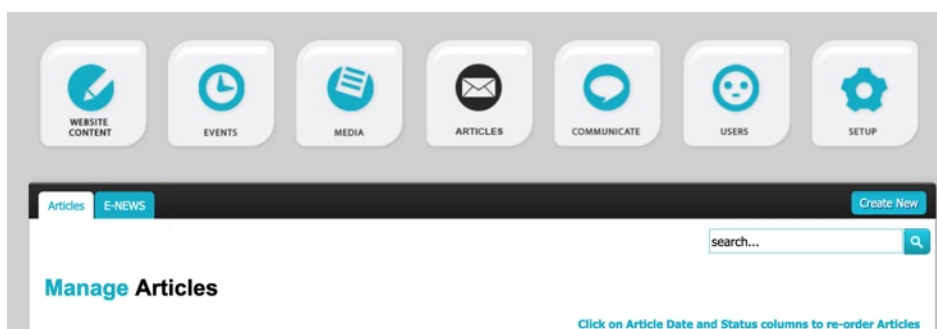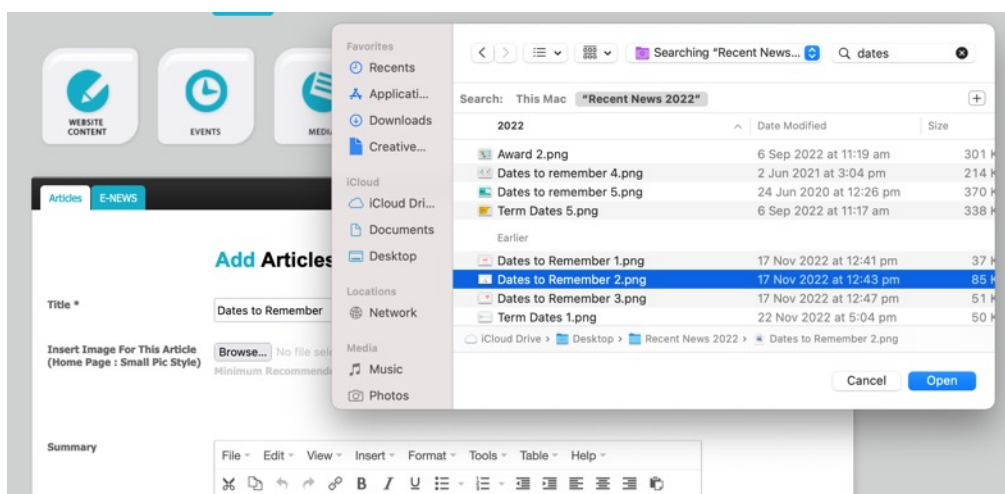# Add Forthcoming Events to your Recent News

Calendar events can now easily be displayed in your Recent News Articles simply by clicking a button.

Keep your calendar up to date, or get it synced with your Portal or Google Calendar and you will never have to adjust this article – it will continue to populate throughout the year.

- Go to **Articles** and click on **Create New**

- Title your article and browse your computer for an image (or take one from our Image Bank for Articles located under SUPPORT on our website.

- Input a **summary** and **read more** into your article.

- In the controls under Read More you will see a tick box for Calendar. Check this box and click Submit.

- Visit your site to see your new article.

- Click on Read More and you will see a list that is populate by your calendar. Once the date has lapsed, the next events will appear on the list.

DATES TO REMEMBER

Please see our upcoming events at school.
Term 2 Dates below.

FORTHCOMING EVENTS

Beach Safety

Date: May 12,2023

Time: All Day

The year 5/6 students will be spending a day on the beach learning about being safe around water and playing games.

Fire Safe Kids

Date: May 15,2023

Time: All Day

Information Night

Date: May 17,2023

Time: 06:00:pm - 07:00:pm

2023 Information Night

School Council Meeting

Date: May 23,2023

Time: 06:00:am - 07:00:am

Nominations Open

EDUCATION WEEK

Date: May 29,2023 to June 02,2023

Time: All Day

Curriculum Day

Date: June 12,2023

Time: All Day

No Students